

Working with the



**New Albany Historic
Preservation Commission**

Historic Preservation Commission

- City board, created by 1998 ordinance, works with property owners and city leaders to ensure that history and character of our community is preserved
- Seven volunteer members, all residents of New Albany
- Oversees design review process in five historic districts, public education and outreach



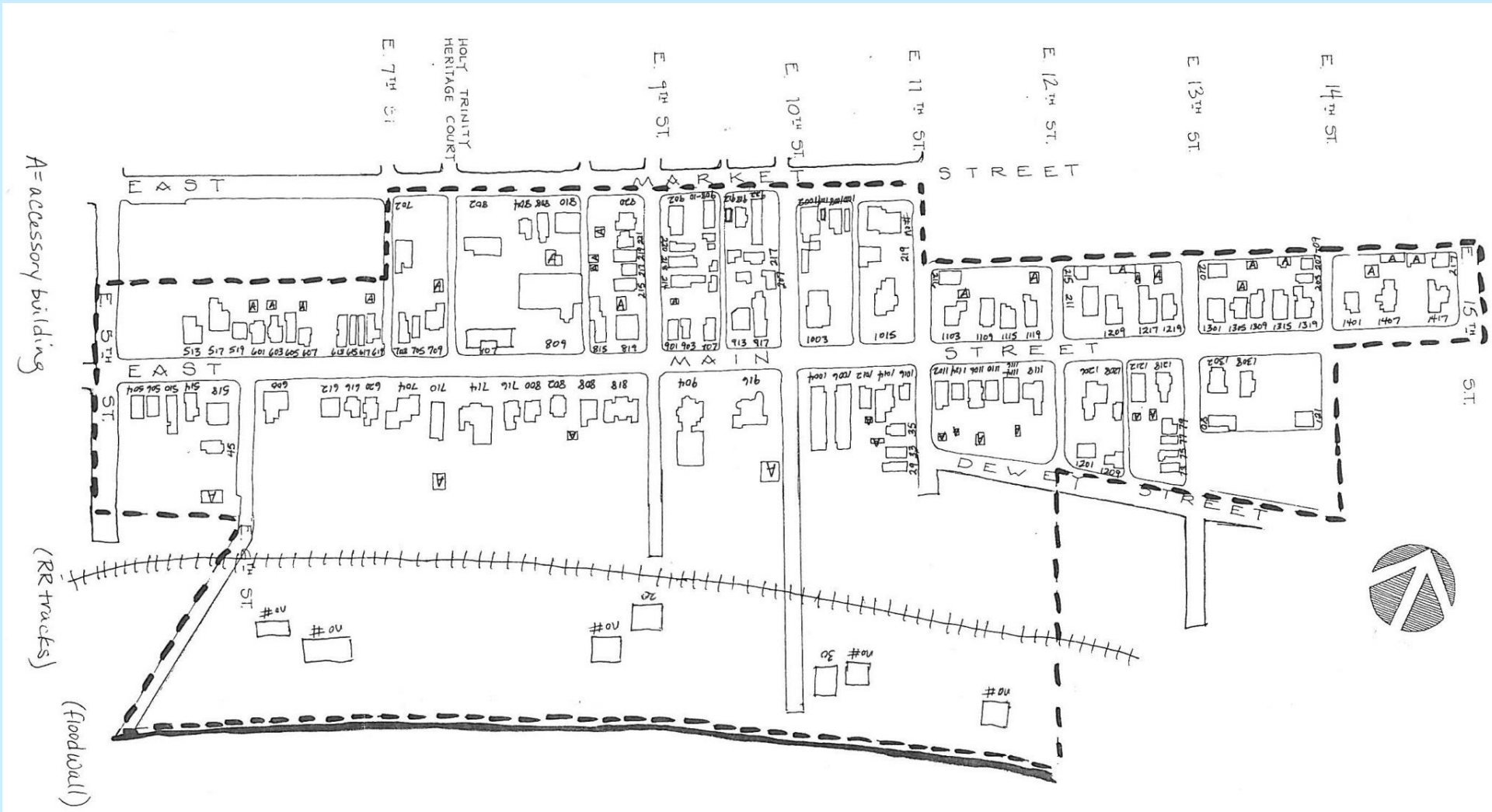
National Register Districts vs. Local Historic Districts



- National Register of Historic Places is honorary designation through National Park Service
- Local designation is through city ordinance, creates review process for exterior alterations
- New Albany has 7 National Register districts and 5 local districts, with some overlap

Mansion Row Historic District

Established 1999

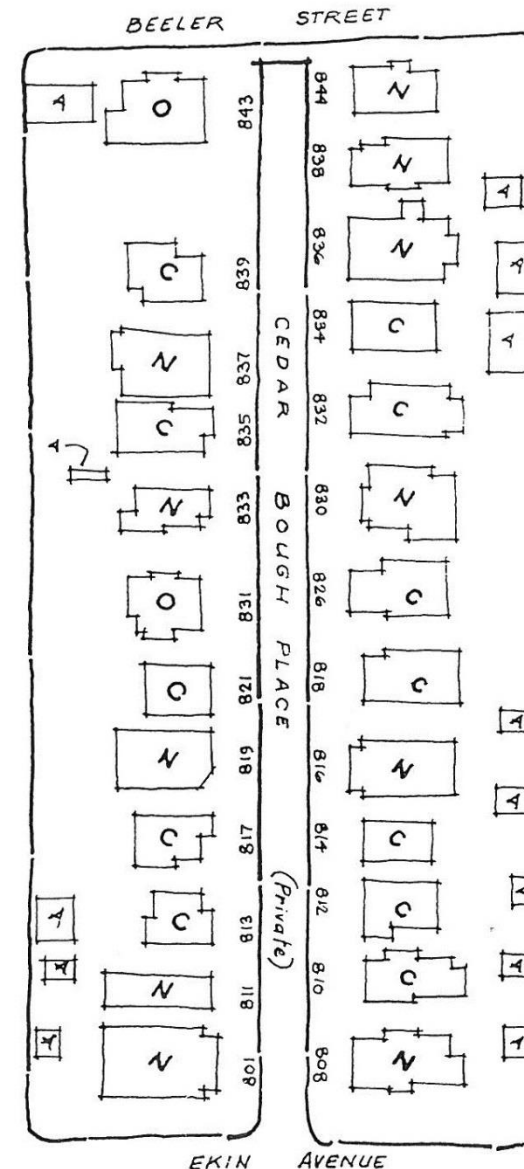


Established 2002



Cedar Bough Place Historic District

Established 2002



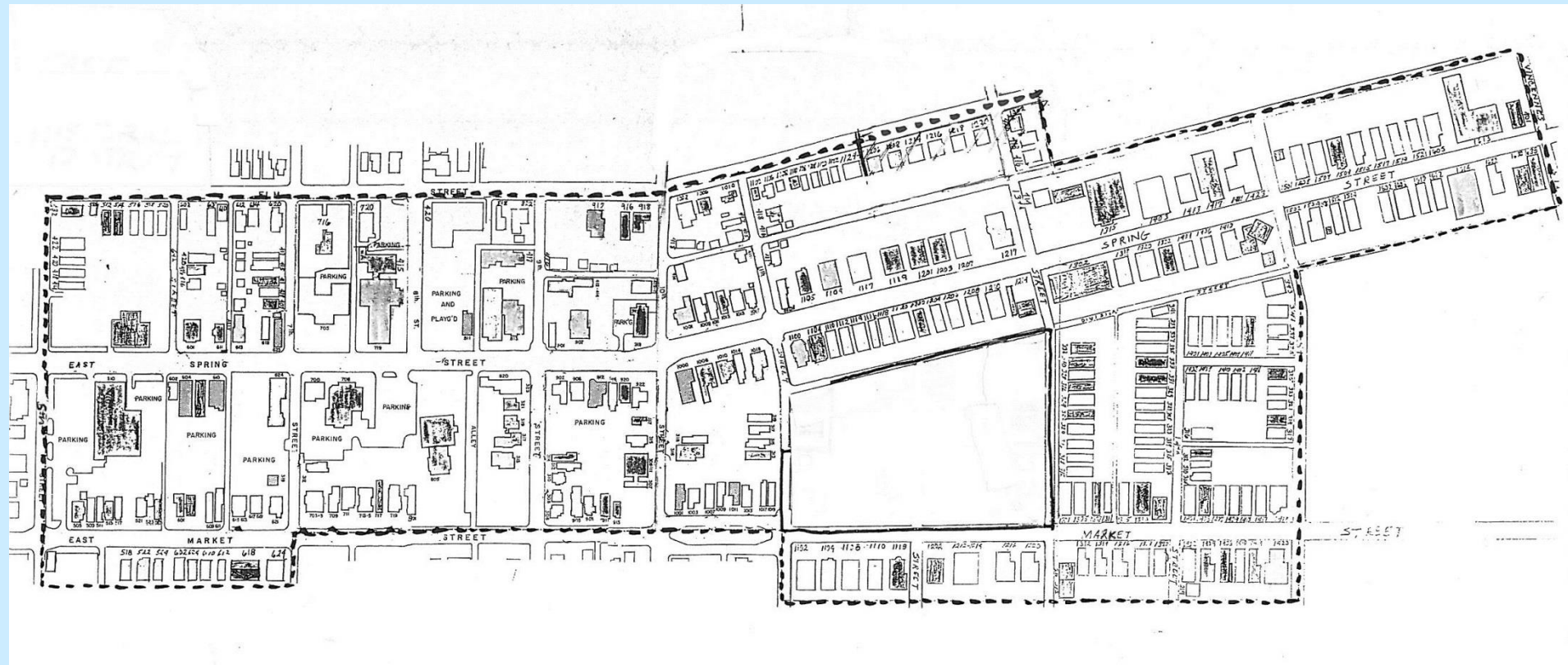
Cedar Bough Place
Local Historic District

Key
O Outstanding
N Notable
C Contributing
NC Non-Contributing

North
1:100

East Spring St. Historic District

Established 2003



Long-Graf House Historic District

1945 East Elm
Street
Established 2009



Within a locally-designated historic district

- any exterior alterations – other than routine maintenance – visible from the public right-of-way;
- any new construction;
- any demolition; or
- any moving of a building or structure

MUST be reviewed by the HPC or its staff prior to the start of work, and a Certificate of Appropriateness (COA) granted

FEE:\$10.00

APPLICATION for CERTIFICATE OF APPROPRIATENESS
New Albany Historic Preservation Commission
www.newalbanypreservation.org

City Preservation Offices located:
Room 329, City-County Building
311 Hauss Square
New Albany, Indiana 47150
Telephone: 1(812)948.5333 (Voice)
Facsimile: 1(812)948.5335

Contract Preservation Services located:
Historic Landmarks Foundation of Indiana
Southern Regional Office
115 West Chestnut Street
Jeffersonville, Indiana 47130
1(812)284-4534

Date: _____

Address or Legal Description of Property Where Work is to be Done

1. Applicant's Name: _____

Applicant's Address: _____

Applicant's Work Phone: _____ Home Phone: _____

Property Owner's Name: _____ Phone: _____

Owner's Address: _____

2. The Present Use of the Property is: _____

3. The Proposed Use of the Property is: _____

4. Material Submitted

New Construction:

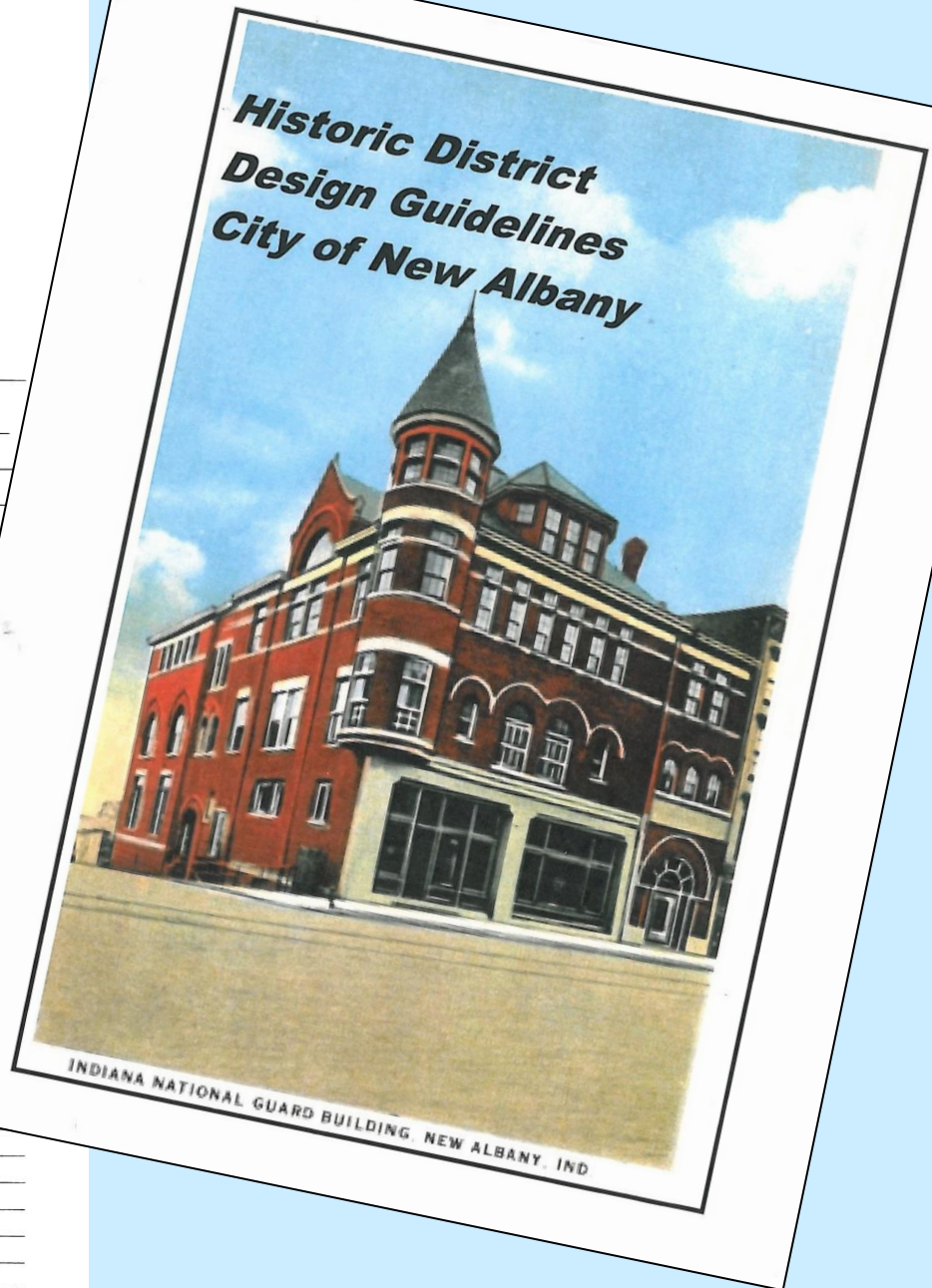
- ☐ Site plan indicating existing structures, driveways, major landscaping, and location of proposed new structures, driveways, and landscaping;
- ☐ Photographs showing a view of the street with the building site and adjacent properties;
- ☐ Elevations of the proposed new building;
- ☐ Any additional supporting documentation necessary for the Historic Preservation Commission decision.

Rehabilitation of an existing building:

- ☐ Photographs indicating existing conditions;
- ☐ Description or samples of materials to be used; and,
- ☐ For a substantial rehabilitation, the applicant must also supply site plans, elevations, floor plans, and supporting materials as determined necessary by the Historic Preservation Commission in its determination.

5. Describe the Proposed Work

(Use Additional Sheets if Necessary)



www.newalbanypreservation.com

Before meeting

- Review design guidelines for information on appropriate treatments
- Contact staff with any questions, or for preliminary input on your project
- With application, include drawings, photos, material samples, etc. as needed to explain project
- Applications must be submitted at least a week in advance of meeting

NAHPC meetings

- Regular meetings at 7 PM on the third Wednesday of each month
- Assembly Room, 3rd floor of City-County Building
- Applicant or knowledgeable representative must attend meeting to present project and answer any questions
- HPC will vote to approve, approve with conditions, deny or table
- All meetings are open to the public

After meeting

- COA will be mailed, typically the next day
- Applicant responsible for any other necessary permits
- If changes needed to work as submitted, additional approval may be needed – contact staff
- If application was denied, can be revised and resubmitted immediately
- No expiration date for COAs



Main St., Looking West from Bank St , New Albany, Ind.

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